



ARMY and/or AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT  
JOINT FORCE HEADQUARTERS-COLORADO  
OFFICE OF THE ADJUTANT GENERAL  
6848 South Revere Parkway  
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 21-113

DATE: 22 Nov 21

CLOSING DATE: 06 Dec 21

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:  
PUBLIC AFFAIRS (PA) MASS COMMUNICATIONS, PARA 107 LINE 02, E6, 46S3

APPOINTMENT FACTORS:                      OFFICER( )                      WARRANT OFFICER( )                      ENLISTED(X)

LOCATION OF POSITION:

HQB 100TH MISSILE DEFENSE BRIG, 1555 NORTH NEWPORT ROAD COLORADO SPRINGS CO

WHO MAY APPLY:

Must be a current member of the CO National Guard within the grade(s) of E4 and E6.

AREA OF CONSIDERATION: This position is open to the grades of **E4 to E6**.

**INSTRUCTIONS FOR APPLYING:** The documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
2. Photocopy of last 5 NCOERs (must submit memorandums for gaps in NCOERS). If the Service Member doesn't have 5 NCOERs, provide 3 letters of recommendation .
3. Copy of all DD214's / NGB 22's showing all prior service.
4. Certified Selection Board Copy Enlisted Record Brief (ERB)
5. Security Verification Memo.
6. DA 705 with HT/WT annotated. IAW HQDA EXORD 164-20, during the COVID-19 mitigation measures, a current passing APFT score and HT/WT is valid for use as the APFT and HT/WT requirement.
7. DA 5500 or 5501-R if applicant does not meet HT /WT standards. IAW HQDA EXORD 164-20, during the COVID-19 mitigation measures, all current HT/WT remain valid until further notice.
8. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
9. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 46S3

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 46S MOS Qualified.
2. E4 applicants must be on a current promotion list
3. AGR Soldiers on initial tours are stabilized for the first 18 months and are ineligible to apply for this position.
4. Must be able to possess a SECRET clearance
5. PCS funds subject to availability.
6. During the COVID-19 mitigation measures ALL application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to [ng.co.coarmg.list.agr@mail.mil](mailto:ng.co.coarmg.list.agr@mail.mil).

BRIEF JOB DESCRIPTION:

Responsible for the research, preparation and dissemination of news releases, articles, web-based material and photographs on Army personnel and activities. Gather information for military news programs and publications within the unit and around the Army. Develop ideas for news articles, arrange and conduct interviews, collect information for commercial media use, write news releases, feature articles and editorials, work as an escort or liaison to civilian media. Conduct media training to include managing the Unit Public Affairs Repetitive (UPAR) program. Additional duties include Protocol NCOIC and visual information management.

SELECTING SUPERVISOR:

CSM JOHN ROBINSON 720-250-3705

CONTACT INFO:

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(DSN)  
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EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.